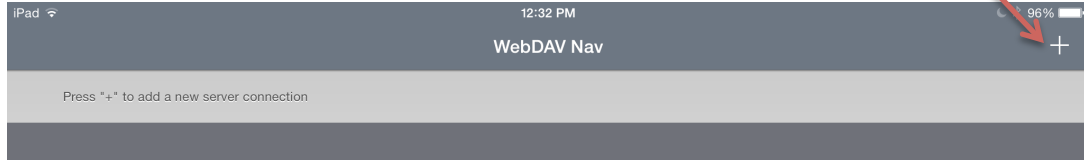


# SETTING UP WEBDAV

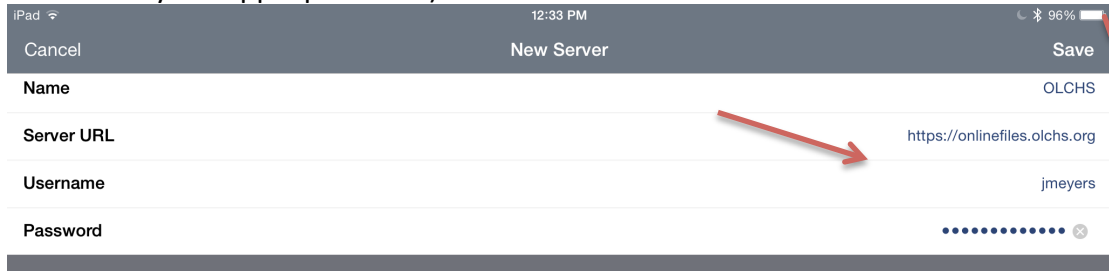
## On the iPad

### Setting up WebDav

- Download the free WebDav app
- Open the app
- Click on the + sign in the top right corner



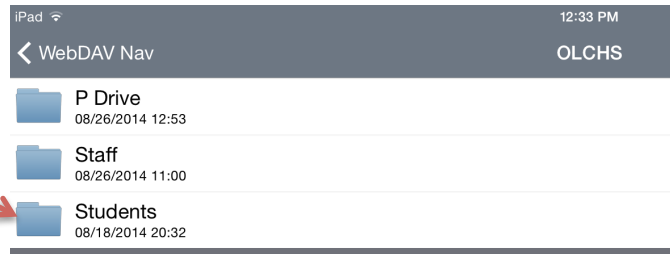
- Name = OLCHS
- Server URL = <https://onlinefiles.olchs.org>
- Username = your network username, for example jmeyers
- Password = your network password (the one you log on to the computer with, not your Apple password)



- Click Save in the top right corner

### Access your H: drive

- Click on OLCHS
- Click on Students
- Click on your name
- You should see all your folders



### Access the P: drive

- Click on OLCHS
- Click on P Drive
- All P Drive folders should appear

### Opening a file on WebDav

- Press and hold on the file
- When the menu appears, press Open With
- It will list apps available to open that type of file

