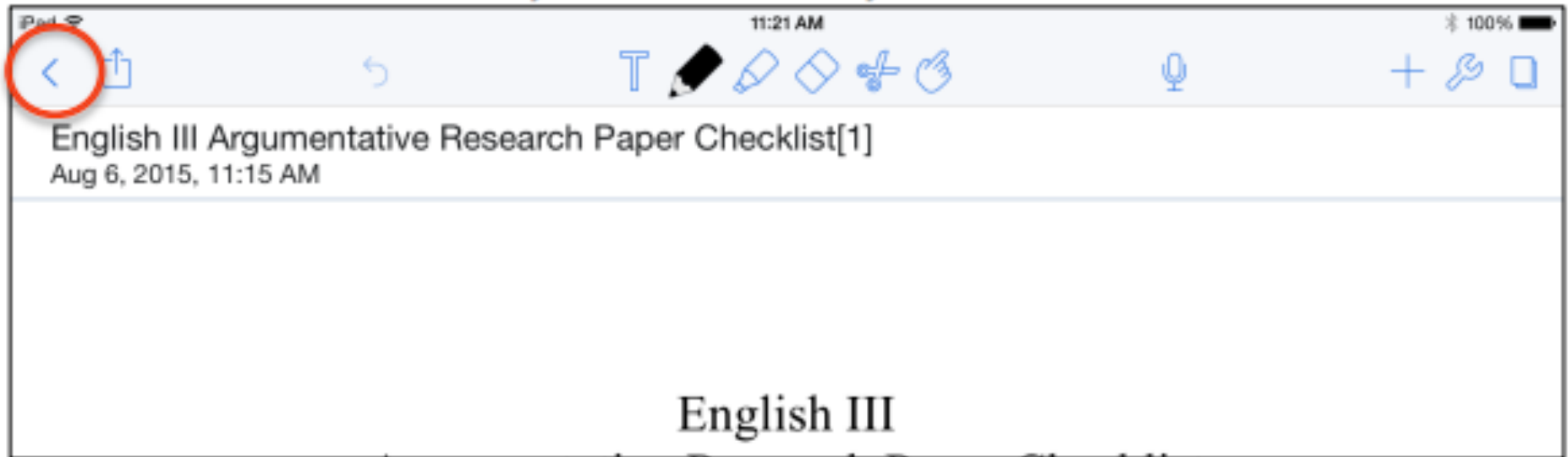




# Backing Up Notability

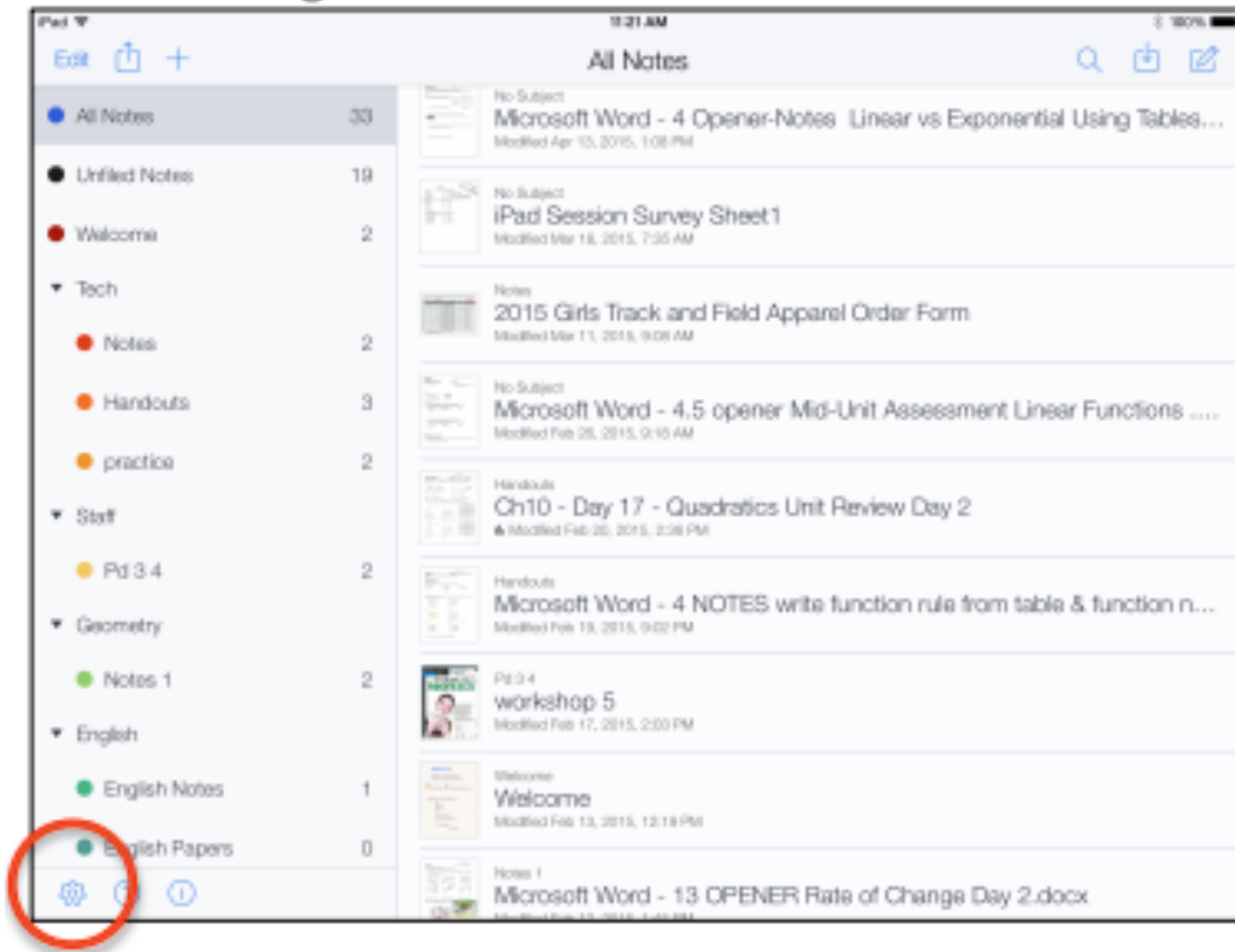
Return to All Notes screen if you are not already there.





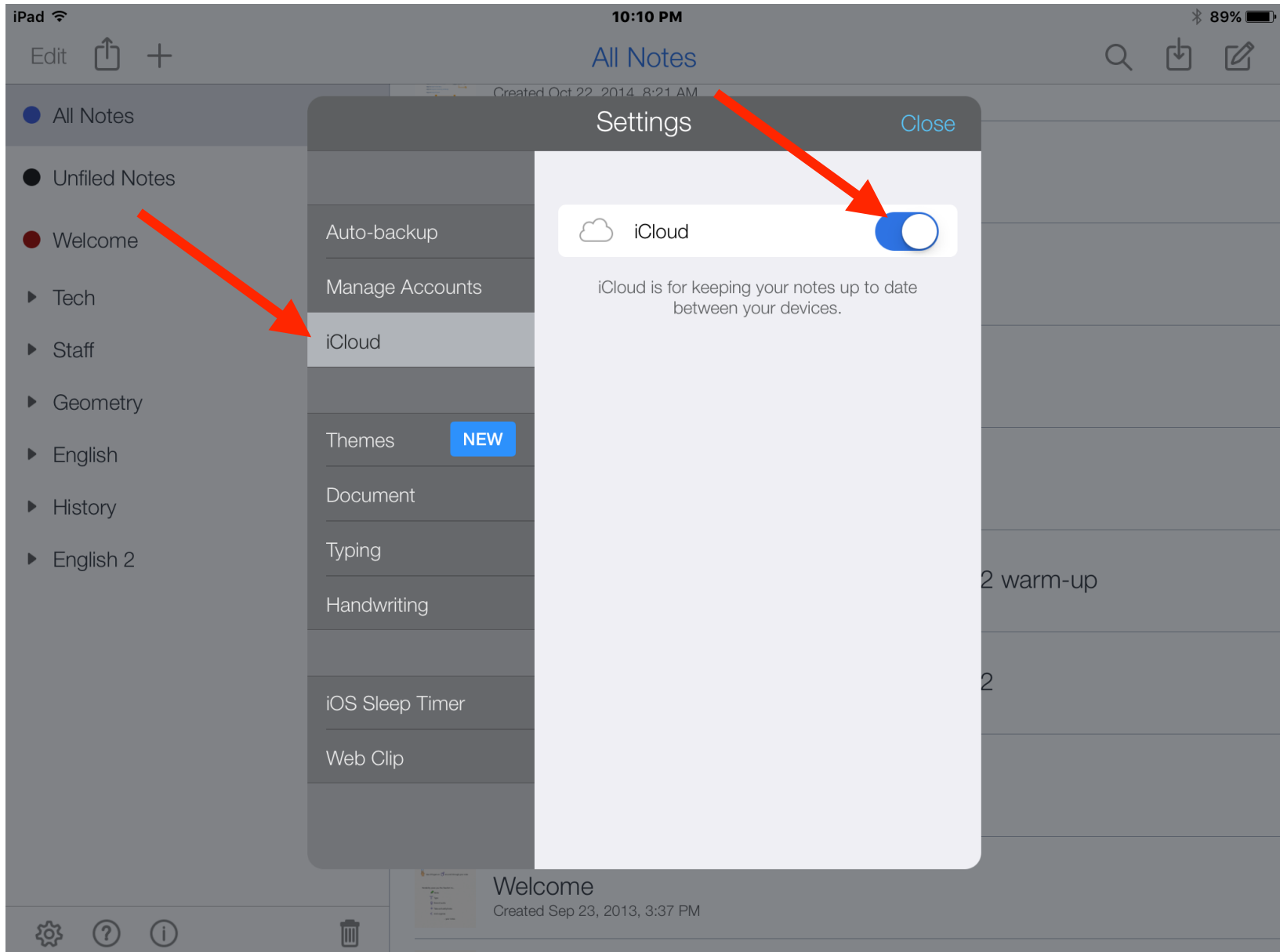
# Backing Up Notability

Click on the gear icon in the bottom left corner.





# Backing Up Notability

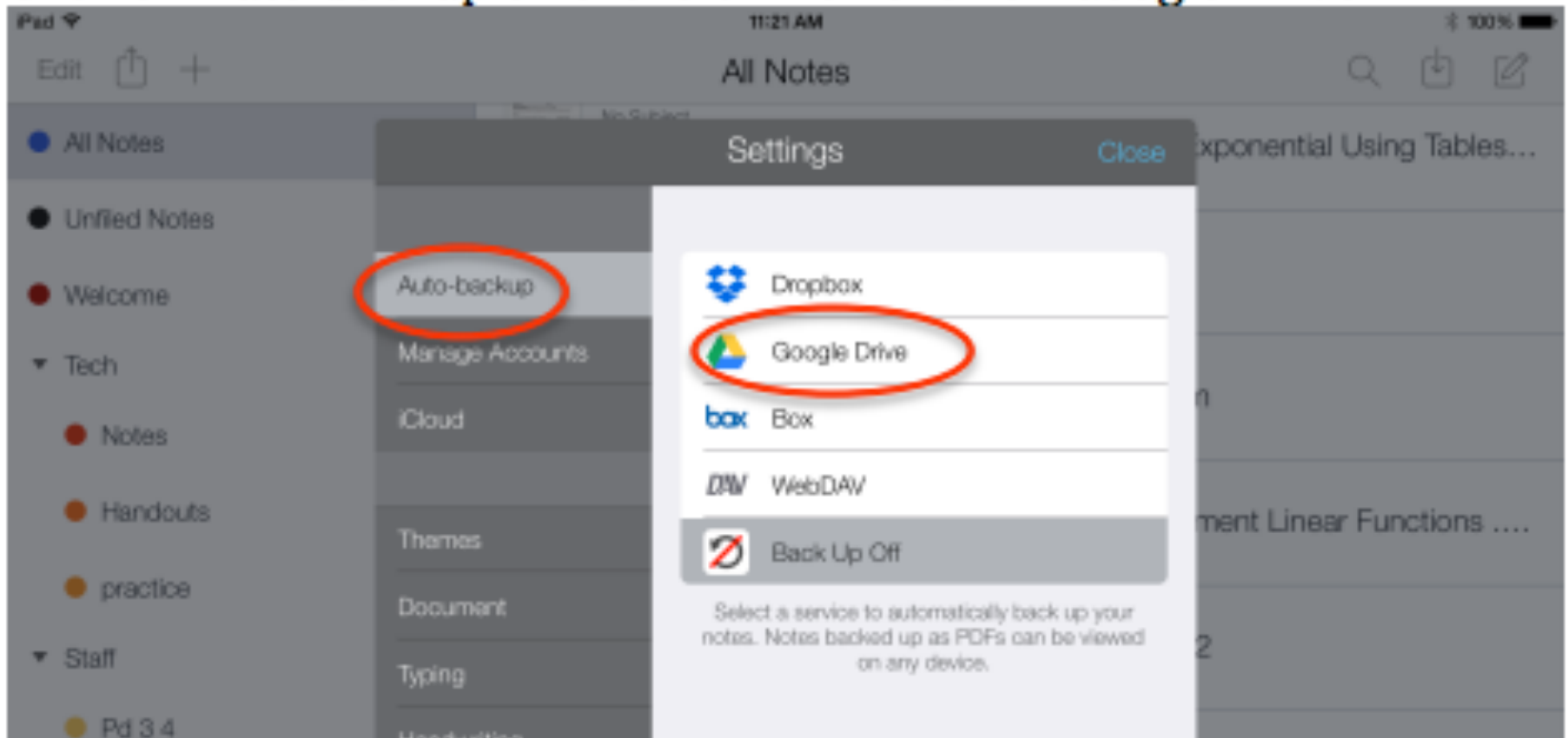


The screenshot shows the iPad Notability app interface. At the top, it displays 'iPad', signal strength, Wi-Fi, and the time '10:10 PM'. The battery level is at 89%. The main screen is titled 'All Notes' and shows a list of notes including 'All Notes', 'Unfiled Notes', 'Welcome', 'Tech', 'Staff', 'Geometry', 'English', 'History', and 'English 2'. A red arrow points from the 'iCloud' option in the left sidebar to the 'iCloud' settings panel. The 'iCloud' settings panel is open, showing a toggle switch for 'iCloud' which is currently turned on. Below the toggle, it says 'iCloud is for keeping your notes up to date between your devices.' Other settings visible in the sidebar include 'Auto-backup', 'Manage Accounts', 'Themes' (with a 'NEW' badge), 'Document', 'Typing', 'Handwriting', 'iOS Sleep Timer', and 'Web Clip'. The bottom dock contains icons for settings, help, information, and a trash can. A 'Welcome' note is visible at the bottom of the screen, created on Sep 23, 2013, at 3:37 PM.



# Backing Up Notability

Click on Auto-backup on the left. Then click on Google Drive.



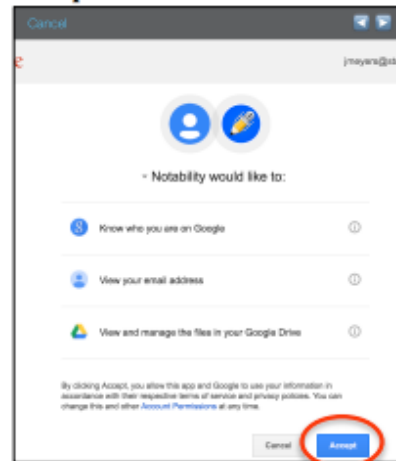


# Backing Up Notability

Sign into Google Drive

- student email ([IDnumber@students.olchs.org](mailto:IDnumber@students.olchs.org))
- OLCHS password (should be the same as your Apple password)

Accept Permissions.



Your notes are now backing up to Google Drive in a folder called Notability in PDF format.

