

**MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION,  
OAK LAWN COMMUNITY HIGH SCHOOL, DISTRICT 229, COOK  
COUNTY, ILLINOIS, HELD ON WEDNESDAY, SEPTEMBER 21,  
2011**

The Board of Education of Oak Lawn Community High School, District No. 229, Cook County, Illinois, met in regular session at Oak Lawn Community High School, 9400 Southwest Highway, Oak Lawn, Illinois, on Wednesday, September 21, 2011. President Janik called the meeting to order at 6:32 p.m.

PRESENT: David Altenburg, Timothy Burke, Matthew Egan (arrived @ 6:48 p.m.), Daniel Janik, Michael McCarthy (arrived @ 6:55 p.m.), James Melnik, and Melissa Slade

ABSENT: None

ALSO PRESENT: Dr. Michael Riordan, Superintendent, Richard Hendricks, Asst. Superintendent-Business, Joseph McCurdy, Assistant Principal and Jeana Naujokas, Assistant Principal

**Roll Call**

David Altenburg, Timothy Burke, Matthew Egan (arrived @ 6:48 p.m.), Daniel Janik, Michael McCarthy (arrived @ 6:55 p.m.), James Melnik and Melissa Slade were present.

**Closed Session**

A motion was made by Mr. Janik and seconded by Ms. Slade to go into Closed Session @ 6:33 p.m. for the purpose of discussion of collective bargaining matter and student discipline matter. Upon roll call the vote was as follows:

1112-038

AYES: Altenburg, Burke, Janik, Melnik, Slade  
NAYS: None. President declared the motion carried.

**Open Session**

A motion was made by Mr. Janik and seconded by Ms. Slade to return and go into Open Session at 7:00 p.m. and continue the meeting. Upon roll call the vote was as follows:

1112-039

AYES: Burke, Egan, Janik, McCarthy, Melnik, Slade, Altenburg  
NAYS: None. President declared the motion carried.

**Student  
Representatives**

- Yearbook Presentation: Thomas Plutz, Kathleen Plutz, Katelyn Mendez and James Pattara
- Meriem Sadoun, President, Student Council, reported on the upcoming student council events

**2011-2012 Legal  
Budget Hearing**

The hearing was opened to the public at 7:10 p.m.

There were no questions or comments.

The hearing was closed at 7:11 p.m.

**Recognition &**

Introduction of New Certificated Staff: Ashley August, Jim Lamb, Jason Rhodes,

## MINUTES OF SEPTEMBER 21, 2011

**Awards**

Alex Wong, Trevin Ziel.

**Report of School Officials**

Staff Presentation: Cathy Morrin, Jennifer Sidlow and Eileen Jones

- Media Center resources and programs
- Ongoing work of the Division of Foreign Language, English, Media Services and Social Studies

**Consent Agenda**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve the Consent Agenda, which included the Monthly Financial Report, Minutes of Regular Meeting of August 17, 2011, Minutes of Committee of the Whole Meeting of September 1, 2011, Closed Minutes of Committee of the Whole Meeting of September 1, 2011 and 2011-2012 Application for Recognition of Schools. Upon roll call the vote was as follows:

1112-040

AYES: Egan, Janik, McCarthy, Melnik, Slade, Altenburg, Burke

NAYS: None. President declared the motion carried.

**Operation Bills**

The August final bill list was included in the pre-Board meeting packets allowing the members the opportunity to review the bills in advance. A motion was made by Mr. Janik and seconded by Mr. McCarthy that the Education Fund bills in the amount of \$594,880.63, Tort Immunity Fund bills in the amount of \$3,514.80, the Building Fund bills in the amount of \$99,395.65 Transportation Fund bills in the amount of \$4,625.74, Bond and Interest Fund bills in the amount of \$2,959.40, Life Safety Fund bills in the amount of \$9,800.00 and Salaries in the amount of \$1,799,030.03 be approved as presented and the school treasurer be authorized to sign payment orders for these bills. Upon roll call the vote was as follows:

1112-041

AYES: Janik, McCarthy, Melnik, Slade, Altenburg, Burke, Egan

NAYS: None. President declared the motion carried.

**Certified FMLA Leave Request**

A motion was made by Mr. Janik and seconded by Ms. Slade to approve a FMLA leave for Megan Schillo starting November 16, 2011 and returning February 13, 2012. Upon roll call the vote was as follows:

1112-042

AYES: McCarthy, Melnik, Slade, Altenburg, Burke, Egan, Janik

NAYS: None. President declared the motion carried.

A motion was made by Mr. Janik and seconded by Ms. Slade to approve a FMLA leave for Sara Strelow starting August 18, 2011 and returning November 15, 2011. Upon roll call the vote was as follows:

1112-043

AYES: Melnik, Slade, Altenburg, Burke, Egan, Janik, McCarthy

NAYS: None. President declared the motion carried.

**Resignation/  
Retirement of  
Certified Staff**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to accept the resignation of Julie Hartmann to effect her retirement as of the last day of the 2016-2017 school term under the provisions of the certified staff retirement incentive plan. Upon roll call the vote was as follows:

## MINUTES OF SEPTEMBER 21, 2011

1112-044

AYES: Slade, Altenburg, Burke, Egan, Janik, McCarthy, Melnik  
 NAYS: None. President declared the motion carried.

**Non-Certified  
 FMLA Request**

A motion was made by Mr. Janik and seconded by Mr. Burke to approve a FMLA leave for Grace Briney starting March 9, 2012 and returning for the 2012-2013 school year. Upon roll call the vote was as follows:

1112-045

AYES: Altenburg, Burke, Egan, Janik, McCarthy, Melnik, Slade  
 NAYS: None. President declared the motion carried.

**Resignation/  
 Retirement of Non-  
 Certified Staff**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to accept the resignation of Jim McHugh to effect his retirement on November 9, 2011 under the provisions of the support staff retirement incentive plan. Upon roll call the vote was as follows:

1112-046

AYES: Egan, Janik, McCarthy, Melnik, Slade, Altenburg  
 ABSTAIN: Burke  
 NAYS: None. President declared the motion carried.

**2011-2012 Legal  
 Budget**

A motion was made by Mr. Janik and seconded by Ms. Slade to approve the 2011-2012 budget as presented. Upon roll call the vote was as follows:

1112-047

AYES: Janik, McCarthy, Melnik, Slade, Altenburg, Burke, Egan  
 NAYS: None. President declared the motion carried.

**Facility Use Fees  
 and Procedure**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve the proposed facility usage fees and fee reduction procedures as presented. Upon roll call the vote was as follows:

1112-048

AYES: Slade, Altenburg, Burke, Egan, Janik  
 NAYS: McCarthy, Melnik. President declared the motion carried.

**2011-2012  
 Superintendent  
 Performance Goals**

A motion was made by Mr. Janik and seconded by Mr. Egan to approve the 2011-2012 Superintendent Performance Goals as presented. Upon roll call the vote was as follows:

1112-049

AYES: Melnik, Slade, Altenburg, Burke, Egan, Janik, McCarthy  
 NAYS: None. President declared the motion carried.

**Illinois Association  
 of School Boards  
 TAG Program  
 Proposal**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve its participation in the Illinois Association of School Board's Targeting Achievement through Governance program. Upon roll call the vote was as follows:

1112-050

AYES: Slade, Altenburg, Burke, Egan, Janik, McCarthy, Melnik  
 NAYS: None. President declared the motion carried.

**Final Reading of  
 Policies 5:100,  
 5:130, 5:160, 5:185,**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve for final reading of Policy 5:100 - Staff Development Program, Policy 5:130 -

## MINUTES OF SEPTEMBER 21, 2011

**5:280 & 5:290**

Responsibilities Concerning Internal Information, Policy 5:160 - Release of Credit Information, Policy 5:185 - Family and Medical Leave Act, Policy 5:280 - Educational Support Personnel Duties and Qualifications and Policy 5:290 - Educational Support Personnel Employment Termination and Suspensions. Upon roll call the vote was as follows:

1112-051

AYES: Altenburg, Burke, Egan, Janik, McCarthy, Melnik, Slade  
NAYS: None. President declared the motion carried.

**1<sup>st</sup> Reading of  
Policies 4:30, 4:50,  
4:55, 4:60, 4:70,  
4:80, 4:90, 4:100,  
4:130, 4:140, 4:150,  
4:160, 4:170 &  
4:180**

A motion was made by Mr. Janik and seconded by Mr. Slade to approve for 1<sup>st</sup> reading of Policy 4:30 - Revenue and Investments, Policy 4:50 - Payment Procedures, Policy 4:55 - Use of Credit and Procurement Cards, Policy 4:60 - Purchases, Policy 4:70 - Resource Conservation, Policy 4:80 - Accounting and Audits, Policy 4:90 - Activity Funds, Policy 4:100 - Insurance Management, Policy 4:130 - Operational Services, Policy 4:140 - Waiver of Student Fees, Policy 4:150 - Facility Management and Expansion Programs, Policy 4:160 - Hazardous and Infectious Materials, Policy 4:170 - Safety and Policy 4:180 - Pandemic Preparedness. Upon roll call the vote was as follows:

1112-052

AYES: Burke, Egan, Janik, McCarthy, Melnik, Slade, Altenburg  
NAYS: None. President declared the motion carried.

**Board Member  
Reports**

Board of Education members gave an update on:

- Requested to review cell phone policy
- Impressed with football field and facility improvements
- Impressed with tonight's presentations from the yearbook staff, the new teachers, and the media center staff
- Thanked everyone who volunteered and participated in the Carnival and Sully Shuffle

**Building  
Administrator's  
Report**

Mr. McCurdy and Ms. Naujokas gave an update on:

- Student Leadership Conference – Thanked Ms. Nickless and Ms. Sidlow for their work
- Carnival – Thanked all of the staff and parent volunteers
- Homecoming
- PSAE test
- Articulation with feeder schools

Mr. Hendricks gave an update on:

- Football field and track

Dr. Riordan gave an update on:

- School Improvement Planning Report – Thanked the School Leadership Team members for their work
- Upcoming Board-related meetings and events

**Closed Session**

A motion was made by Mr. Janik and seconded by Mr. Burke to go into Closed Session @ 8:15 p.m. for the purpose of discussion of collective bargaining matter

MINUTES OF SEPTEMBER 21, 2011

and student discipline matter. Upon roll call the vote was as follows:

1112-053 AYES: Egan, Janik, McCarthy, Melnik, Slade, Altenburg, Burke  
NAYS: None. President declared the motion carried.

**Open Session**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to return and go into Open Session at 9:36 p.m. and continue the meeting. Upon roll call the vote was as follows:

1112-054 AYES: Janik, McCarthy, Melnik, Slade, Altenburg, Burke, Egan  
NAYS: None. President declared the motion carried.

**Student Discipline**

A motion was made by Mr. Janik and seconded by Mr. Egan to expel student #2013335 for the 2011-2012 school year. The student may be allowed to return to Oak Lawn Community High School on the first day of school for the 2012-2013 school year. Upon roll call the vote was as follows:

1112-055 AYES: McCarthy, Melnik, Slade, Altenburg, Burke, Egan, Janik  
NAYS: None. President declared the motion carried.

**Adjournment**

There being no further business to come before the Board at this time, it was moved by Mr. Janik and seconded by Mr. Egan to adjourn this meeting. Upon roll call the vote was as follows:

1112-056 AYES: Melnik, Slade, Altenburg, Burke, Egan, Janik, McCarthy  
NAYS: None. President declared the motion carried and the meeting adjourned at 9:42 p.m.