

**MINUTES OF REGULAR MEETING OF BOARD OF EDUCATION,
OAK LAWN COMMUNITY HIGH SCHOOL, DISTRICT 229, COOK
COUNTY, ILLINOIS, HELD ON WEDNESDAY, AUGUST 17, 2011**

The Board of Education of Oak Lawn Community High School, District No. 229, Cook County, Illinois, met in regular session at Oak Lawn Community High School, 9400 Southwest Highway, Oak Lawn, Illinois, on Wednesday, August 17, 2011. President Janik called the meeting to order at 7:01 p.m.

PRESENT: David Altenburg, Timothy Burke, Matthew Egan, Daniel Janik, Michael McCarthy, James Melnik, and Melissa Slade

ABSENT: None

ALSO PRESENT: Dr. Michael Riordan, Superintendent, Richard Hendricks, Asst. Superintendent-Business

Roll Call

David Altenburg, Timothy Burke, Matthew Egan, Daniel Janik, Michael McCarthy, James Melnik and Melissa Slade were present.

Public Comment

36th District Representative, Kelly Burke, gave an update on recent legislative action

Consent Agenda

A motion was made by Mr. Janik and seconded by Ms. Slade to approve the Consent Agenda, which included the Monthly Financial Report, Minutes of Regular Meeting of July 20, 2011, Minutes of Committee of the Whole Meeting of August 11, 2011, and Closed Minutes of Committee of the Whole Meeting of August 11, 2011. Upon roll call the vote was as follows:

1112-027

AYES: Altenburg, Burke, Egan, Janik, McCarthy, Melnik, Slade
NAYS: None. President declared the motion carried.

Operation Bills

The July final bill list was included in the pre-Board meeting packets allowing the members the opportunity to review the bills in advance. A motion was made by Mr. Janik and seconded by Mr. McCarthy that the Education Fund bills in the amount of \$396,323.28, Tort Immunity Fund bills in the amount of \$3,198.32, the Building Fund bills in the amount of \$86,404.13 Transportation Fund bills in the amount of \$24,823.95, Bond and Interest Fund bills in the amount of \$2,959.40, Life Safety Fund bills in the amount of \$6,358.00 and Salaries in the amount of \$394,505.88 be approved as presented and the school treasurer be authorized to sign payment orders for these bills. Upon roll call the vote was as follows:

1112-028

AYES: Burke, Egan, Janik, McCarthy, Melnik, Slade, Altenburg
NAYS: None. President declared the motion carried.

**Certified FMLA
Leave Request**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve a FMLA leave for Sophia Black starting January 27, 2012 and returning for the 2012-2013 school year. Upon roll call the vote was as follows:

1112-029

AYES: Egan, Janik, McCarthy, Melnik, Slade, Altenburg, Burke
NAYS: None. President declared the motion carried.

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**Resignation/
Retirement of
Certified Staff**

A motion was made by Mr. Janik and seconded by Mr. Burke to accept the resignation of Greg Meyer to effect his retirement after the 2017-2018 school term under the provisions of the administrator benefit package early retirement incentive. Upon roll call the vote was as follows:

1112-030

AYES: Janik, McCarthy, Melnik, Slade, Altenburg, Burke, Egan
NAYS: None. President declared the motion carried.

**2011-2012
Employee Health
& Dental
Insurance Plan
Renewal**

A motion was made by Mr. Janik and seconded by Mr. Egan to approve an extension of the Blue Cross Blue Shield medical and dental policy until September 1, 2012 at a 12.4% increase in premium for PPO and HMO medical and no change in the premium for PPO and HMO dental. Upon roll call the vote was as follows:

1112-031

AYES: McCarthy, Melnik, Slade, Altenburg, Burke, Egan, Janik
NAYS: None. President declared the motion carried.

**Insurance Broker
Service
Agreement
Proposal**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to accept the \$30,000 fee quote of Mesirow Financial for health and dental consulting services from September 1, 2011 through August 31, 2012. Upon roll call the vote was as follows:

1112-032

AYES: Melnik, Slade, Altenburg, Burke, Egan, Janik, McCarthy
NAYS: None. President declared the motion carried.

**Athletic Training
Supplemental
Service
Agreement
Proposal**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve the proposal from ATI to provide athletic training services for the 2011-2012 school year as presented. Upon roll call the vote was as follows:

1112-033

AYES: Slade, Altenburg, Burke, Egan, Janik, McCarthy, Melnik
NAYS: None. President declared the motion carried.

**Oak Lawn Swim
Association Facility
Use Agreement
Proposal**

A motion was made by Mr. Janik and seconded by Mr. Burke to approve a one year lease agreement with the Oak Lawn Swim Association as presented. Upon roll call the vote was as follows:

1112-034

AYES: Altenburg, Burke, Egan, Janik, McCarthy, Melnik, Slade
NAYS: None. President declared the motion carried.

**Final Reading of
Policies 2:140, 5:10,
5:20, 5:90, 5:150
and 8:20**

A motion was made by Mr. Janik and seconded by Ms. Slade to approve for final reading of Policy 2:140 - Communications To and From the Board, Policy 5:10 - Equal Employment Opportunities, Policy 5:20 - Workplace Harassment, Policy 5:90 - Abused and Neglected Child Reporting, Policy 5:150 - Personnel Records and Policy 8:20 - Community Use of Facilities. Upon roll call the vote was as follows:

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1112-035 AYES: Burke, Egan, Janik, McCarthy, Melnik, Slade, Altenburg
 NAYS: None. President declared the motion carried.

**1st Reading of
 Policies 5:100,
 5:130, 5:160, 5:185,
 5:280 and 5:290**

A motion was made by Mr. Janik and seconded by Mr. McCarthy to approve for 1st reading of Policy 5:100 - Staff Development Program, Policy 5:130 - Responsibilities Concerning Internal Information, Policy 5:160 - Release of Credit Information, Policy 5:185 - Family and Medical Leave Act, Policy 5:280 - Educational Support Personnel Duties and Qualifications and Policy 5:290 - Educational Support Personnel Employment Termination and Suspensions. Upon roll call the vote was as follows:

1112-036 AYES: Egan, Janik, McCarthy, Melnik, Slade, Altenburg, Burke
 NAYS: None. President declared the motion carried.

**Board Member
 Reports**

Board of Education members gave an update on:

- Expressed appreciation to maintenance and custodial staff for their facility improvement and cleaning work over the summer
- Expressed appreciation and compliments to all of the staff involved with the Freshman Family Orientation Program
- Wished all of the staff a great year and expressed excitement for the start of the new school year
- Wished all of the fall coaches and athletes a successful season

**Building
 Administrator's
 Report**

Mr. Hendricks gave an update on:

- Football field and track
- Little Theater
- Thanked our summer maintenance and custodial crew for getting the building into pristine condition for the start of the school year

Dr. Riordan gave an update on:

- A successful Freshman Family Orientation Program
- A productive opening-day staff in-service program
- Our current enrollment status

Adjournment

There being no further business to come before the Board at this time, it was moved by Mr. Janik and seconded by Ms. Slade to adjourn this meeting. Upon roll call the vote was as follows:

1112-037 AYES: Janik, McCarthy, Melnik, Slade, Altenburg, Burke, Egan
 NAYS: None. President declared the motion carried and the meeting adjourned at 8:11 p.m.